MEMORANDUM

DEC 7 2005

To: Heads of Bureaus and Offices

From: W. Hord Tipton
            Chief Information Officer

            Scott J. Cameron
            Deputy Assistant Secretary – Performance, Accountability and Human
            Resources

Subject: The Information Technology (IT) Consolidation Projects and Competitive
            Sourcing

The purpose of this memo is to clarify which IT functions may be considered by bureaus
for competitive sourcing and which are off limits for the immediate time.

Areas that should not be considered for the foreseeable future are the current
consolidation projects:

- Wide area networks (WAN)
- Messaging
- Web services
- Directory services
- e-authentication and PKI

Several consolidation projects, such as WAN consolidation (ESN), Active Directory, web
operations, enterprise messaging services, e-authentication (PKI), have already entered
the implementation phase. In a phased approach, these IT services will transition to a
consolidated platform. A major key to successful implementation of these IT
management improvements is the more efficient use of personnel resources.

IT functions that may be considered by bureaus for competitive sourcing include:

- Desktop hardware and software (includes multi-purpose help desks)
- IT asset management
- Local area networks
- Application services
- Data centers
- Voice communications (includes two way radio)

- Video communications
- Security (excluding e-authentication and PKI)
- Software engineering

If you have any questions regarding this initiative please contact Ms. Janet MacNab at janet_macnab@ios.doi.gov or at 202-208-5689 or Ms. Donna Kalvels @ Donna Kalvels@ios.doi.gov or at 202-219-0727.

cc: Bureau Chief Information Officers
        Bureau Human Resources Officers
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